

Girl Scouts of Swift Water Council

PO Box 10832, Bedford NH 03110
603-627-4158 • Fax -603-627-4169

Confidentiality Agreement for Volunteers with Access to E-Council

Please review the information below. If you agree, then sign, date and return this document by mail, fax, or hand delivery to the council office at One Commerce Drive, PO Box 10832, Bedford, New Hampshire, 03110-0832, attention: Denise Germano, E-Council system administrator. Once this information has been received, access to E-Council will be granted to you. Should you have any questions pertaining to this Confidentiality Agreement, please seek independent legal advice.

You will be provided with a unique user name and password for access to E-Council. It is your responsibility to protect your password. If you learn that another individual has or may have gained knowledge of your password contact the system administrator immediately to have your password changed.

The Girl Scouts of Swift Water Council is releasing restricted information for your use in your Girl Scout capacity. Distribution of personal information or addresses for any reason other than Girl Scout business is prohibited. Additionally, member information contained in the E-Council database may not be used for any purpose other than that which relates specifically to your volunteer capacity. This includes but is not limited to contacting members by phone, mail or email.

The following Girl Scout of the USA policy was adopted by the National Board in October 2003 and will be included in the next edition of the Blue Book of Basic Documents.

The release and distribution of any Girl Scout membership lists to a Girl Scout council, or non-Girl Scout entity, or the release of any data or information on Girl Scout members, is prohibited except upon approval by Girl Scouts of the U.S.A. All Girl Scout councils and USA Girl Scouts Overseas locations accessing or electronically transmitting membership information must be in compliance with this security policy and all GSUSA security procedures.

I understand and agree to abide by this policy. I understand that I am responsible for the safekeeping and security of my password. I understand that I may not use member information for any purpose that is not specifically related to my volunteer capacity. I understand that the violation of this policy may result in the termination of my volunteer services for the Girl Scouts of Swift Water Council and that I may be liable for any damages resulting from my violation.

Print Name

Service Unit

E-mail address-Required

Address

City

State

Zip

Phone # _____

Signature

Position

Date