

# APPLICATION FOR SITE USE

Girl Scouts of Swift Water Council, P.O. Box 10832, Bedford, NH 03110-0832  
603-627-4158 / 800-654-1270 Web Site: www.swgirlscouts.org

Leader or Contact Person: \_\_\_\_\_

Group#/Name: \_\_\_\_\_

Phone (home): \_\_\_\_\_ (work): \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City State Zip

Person in charge of event on site: \_\_\_\_\_

Phone (home): \_\_\_\_\_ (work): \_\_\_\_\_

Type of Event:  Troop/Group Camping  Training  Camporee  Other: \_\_\_\_\_

Estimated number of Participants: DA \_\_\_\_\_ BR \_\_\_\_\_ JR \_\_\_\_\_ CD \_\_\_\_\_ SR \_\_\_\_\_ Adult \_\_\_\_\_

Non-Girl Scout Groups: Children \_\_\_\_\_ Adults \_\_\_\_\_

Choice of Camp(s)	1st _____	2nd _____
Choice of Site(s) <small>(Write <u>whole camp</u> if you want to reserve the entire camp)</small>	1st _____	1st _____
	2nd _____	2nd _____
	<u>Arrival Date</u>	<u>Departure Date</u>
Choice of Dates	1st _____	_____
	2nd _____	_____
	3rd _____	_____
<b>Arrive after 2:00 PM – Departure must be by 1:00 PM</b>		

We will be camping at a non-council site.  
Site Name & Address: \_\_\_\_\_  
\_\_\_\_\_  
Contact person of non-council site: \_\_\_\_\_ Phone #: \_\_\_\_\_

**We agree to abide by the user responsibilities found on the facility guide and attached user responsibility sheet. Site users agree to abide by all Swift Water policies. We agree that members of our group will be respectful of themselves, each other, the facility, and the environment.**

Signature of Leader or Person in Charge

Date:

## FOR OFFICE USE ONLY

Site Rental Fee: \_\_\_\_\_ Cleaning Deposit: \_\_\_\_\_ Total Due: \_\_\_\_\_  
(50% due with registration) (\$25.00 per site for Non-Swift Water Girl Scout groups)  
Deposit Paid: \_\_\_\_\_ Balance Due: \_\_\_\_\_ Date Balance Due: \_\_\_\_\_

1. Office 2. Caretaker 3. Leader 4. SUM

## TROOP/GROUP RESPONSIBILITIES BEFORE YOUR TRIP

### APPLIES TO ALL GROUPS:

1. Select a camp, sites and dates, as well as alternative choices. (List several choices)
2. Fill out *Application for Site Use* and **send all copies** with deposit (50% of total fee) made out to GSSWC Attn: Troop camping. (Please use ink and press down.)
  - Processing begins: October 15 for GSSWC (November 15 for other groups) for January to August use.
  - Processing begins: May 15 for GSSWC (June 15 for other groups) for September to December use.
3. Secure a First Aider with current First Aid and CPR.
  - Camping as a troop/small group on one site (1 of the following: First Aider, Nurse, Doctor, EMT or First Responder)
  - For Camporee (1 Nurse, Doctor, EMT or First Responder in central location or 1 First Aider per troop/group)
4. Secure lifeguard (American Red Cross, YMCA or BSA must have current CPR for the Professional Rescuer and First Aid and be 18 or over) if swimming or boating.

One lifeguard and two watchers for every 25 swimmers or boaters.
5. You will receive a copy of the approved application (with sites and dates circled), facility guide and emergency planning form. This is your confirmation. Read carefully.
6. You are responsible for the behavior of the people in your party and for enforcing all Swift Water policies and procedures as outlined here and in the facility guide.
7. If you are reserving most or all of Chenoa or Farnsworth, please call the caretaker at least two weeks before your event.
8. Read emergency information in Facility Guide and complete Emergency Planning Form. You are responsible for all first aid, emergency care, and emergency transportation. You must provide your own first aid kit.
9. Send balance due and cleaning deposit (as indicated on your Approved Application for Site Use) with Balance Due Form one month before trip.

### APPLIES TO SWIFT WATER GIRL SCOUT GROUPS ONLY:

10. Secure person with appropriate level of training.
11. Send Troop Trip Alert form and copy of **approved** application to your SUM or Regional Office Staff as soon as possible.
12. For non-council sites send form but no money.

### APPLIES TO OUT OF COUNCIL AND NON GIRL SCOUT GROUPS ONLY:

13. Submit certificate of insurance with final payment and cleaning deposit.

### USER PROCEDURES:

- Alcohol is not permitted anywhere on the site.
- Smoking permitted only at fire circles, when no children are present.
- Pets are not permitted on the site. (Service animals, i.e. Guide Dogs, are welcomed)
- Swimming and boating may only be done under the direction of certified lifeguards, following the stated ratios. If swimming or boating ask for more information.
- When boating, prior arrangements must be made for the use of Swift Water equipment.
- Swimming may only be done in designated swim areas.
- Illegal drugs are not permitted on the site.
- Guns or other weapons are not permitted on the site. (Knives or axes used for program are fine.)
- Each group is responsible for all equipment they bring. Swift Water Council is not responsible for personal property.