
Year



Name (Please Print)

Girl Scouts of Swift Water Council
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Service Unit

GROUP/TROOP LEADER ANNUAL VOLUNTEER SERVICE DESCRIPTION AND APPOINTMENT

Reports to: The Service Unit Manager or in the absence of a SUM, the regional staff.

Responsibilities:

- Takes orientation and leadership training before meeting with the girls.
- Registers group members and group committee on time.
- Meets regularly with girls
- Guides the girls in planning and carrying out Girl Scout program through effective group management.
- Involves parents in the group management and utilizes other adults as resources.
- Incorporates girl decision-making throughout the year.
- Promotes girl participation in Council, National, and International opportunities.
- Supports the Council fund-raising campaigns.
- Submits Annual Group Report and Annual Group Financial Report by date due.
- Completes and submits appropriate paperwork prior to: trips, activities outside the regular meeting place or regular meeting time, money-earning activities, covering sensitive issues.
- Maintains accurate and complete records of troop funds.
- Takes ongoing training for the position.
- Attends and participates in related meetings (i.e. service team, community, constituency, training, etc.).
- Follows standards as stated in GSUSA Safety-Wise.
- Participates in the Volunteer Management System.
- Promotes Girl Scouting as a positive force in the community.
- Attends yearly constituency meeting and encourages attendance of all registered members over 14 years of age.

Qualifications:

Meets GSUSA membership requirements as stated in the Blue Book of Basic Documents:
... accepts the principles and beliefs as stated in the Preamble of the Constitution,
... has paid annual or lifetime membership dues,
... meets applicable, membership standard.
Adheres to and carries out national and council policies and procedures.

Benefits to Volunteers:

Training and other learning opportunities, support in the position, council publications, references

upon request, liability insurance, and supplementary accident insurance, as part of national and/or council membership.

.....
I meet and will abide by the above qualifications, I will assume the above responsibilities, and accept the appointment of **GROUP/TROOP LEADER** in the

_____ Service Unit.

I acknowledge that, while my volunteer appointment is for the term described below, my appointment can be terminated at any time by the below-named GSSWC designee or by me for any reason or no reason.

Date: _____ Signature: _____
Group/Troop Leader

Term: _____ Signature: _____
GSSWC Staff Member/SUM

January 13, 2005